



పట్టణ పేదరిక నిర్మూలన సంస్థ (ఆం.ప్ర)
MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS
Department of Municipal Administration & Urban Development, GoAP



Office of the Mission Director,
MEPMA, AP, Guntur.

CIRCULAR

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Sub: MEPMA AP, Guntur - Review meetings by SMMs/SMCs at state level and Project Directors at District level – Observations by the Mission Director – Certain instructions for good results- Reg.

It is noticed by the Mission Director that reviews made by the SMMs/SMCs who are anchoring the subject matters at state level and Project Directors and Other District Specialists at District level are reviewing without any analysis and focus points, which results unproductivity of the reviews and time loss.

Hence it is suggested to focus the following points while reviewing any subject hereafter:

The reviews should be done with ULB wise relevant information and previous data on achievements and future Targets/goals.

1. Perfect Analysis should be conducted on spot on every subject and find out the gaps for poor performance.
2. Suitable strategy to be evolved for filling the gaps and targeted to the field staff with a specified time schedule.
3. The review report of the meeting should be submitted to the competent authority for information after every review meeting.

Mission Director,
MEPMA, Guntur.

27.6.2019

To
All Project Directors of MEPMA
SMMs/SMCs /DMCs/ADMCs in SPMU