

MISSION FOR ELIMINATION OF POVERTY IN MUNICIPAL AREAS (MEPMA)

From
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Mission Director,
AP MEPMA
Guntur.

To
Project Directors of all districts
including PDs of GVMC&VMC .

Rc No 1-Community Auditors/2019-20 dated 21.5.2019

Sub: MEPMA – 2019-2020 – strengthening of SHGs through periodical auditing/grading — identification of audit CRPs - instructions – issued – regarding.

Ref: Instructions of MD, MEPMA dated 21.5.2019.

You are aware that 20.00 lakh women in urban areas are facilitated to form into 2.00 lakh SHGs, 7500 slum level federations and 155 town level federations. Series of training programmes were given from member level to TLF level. It is further to inform that out of 2.00 lakh SHGs 70% of them have seniority of more than 5 to 8 years since inception of MEPMA. At present the following gaps are found in functioning of SHGs.

1. Senior SHGs are becoming defunct due to several reasons like unaccountability, leaders not being changed etc.,
2. SHGs are not facilitated to have regular internal/community auditing/grading process.
3. Due to mistrust among the members and other reasons members are being migrated from one group to other group or leaving the group.

In view of the above circumstances and seniority of SHGs, they need to be internal audited and graded periodically at least once in 6 months or one year so as to make them self managed and self reliant. MEPMA has proposed to identify



and train audit CRPs who will take up the process of auditing/grading to SHGs and also update the related data online. Hence all the PDs are instructed to instruct TEs/DMCs to facilitate TLFs to identify the audit CRPs @ 2 per 300 SHGs

- Initial identification of Community Auditor shall be done by TLF in 1:3 ratio by TLFs and TLF shall furnish the list to TE/TMCs concerned before 26th May'2019.

Eg: If there are 900 SHGs , TLFs shall identify 18 members .

- TEs/TMCs shall send the same list to DPMUs before 26th May'2019.
- DMCs/TEs IB shall conduct preliminary test in the test paper enclosed to this letter (Annexure-1) before 28th of May'2019 and scrutinize and send the final list of selected community auditors @ 2per 300 SHGs to MEPMA head office by 30th of May'2019.

Eligibility criteria :

- CRP shall have the experience of minimum 5 years in SHG
- Shall be within the age group of 25-45 years.
- Shall have minimum qualification of Intermediate.
- Preference shall be given to B.com graduates if available.
- Shall be willing to take up the audit process of SHGs in 4-5 slums and also take up internal auditing of SLFs.
- Resource Sadhikara Mitras / Book keepers may be given preference.
- Shall not be working as SLF RP, Kalyana mitra, Bhima mitra, Health RP, MECC under MEPMA.

Roles and responsibilities of CRPs, community audit:

- The individual shall chalk out the programme for Auditing of 150 SHGs and also internal auditing of 7 registered SLFs .
- The individual would be paid remuneration of Rs 300/- (inclusive of all) per day of work/training.

- The individual shall at least cover 5-7 SHGs per day and also cover SLFs internal audit ,as per the feasibility with the assistance provided from SLF RP/OB of the respective SLF.
- CRP- Community auditing shall train the SHG book keepers at slum level/town level on Book keeping and importance of audit to SHGs.
- Shall orient SHG members at slum level on importance of auditing and grading.
- The services of audit CRPs would not be utilized in her own jurisdiction and her services would be utilized in same town at distant place or nearby town.

Action points:

- TMCs/CMMs shall facilitate TLFs to identify suitable candidates before 26th of May'2019.
- TMCs/CMMs – sending the list to DPMUs by 26th May'2019 .
- DMCs to conduct screening test before 28th of May'2019
- Sending the final list @ 2 for 300 SHGs to PD office by 30th May'2019.

The trainings to audit CRPs would commence from June'2019 at district/regional level.

All the Project Directors are instructed to send the list of audit CRPs by 30th of May'2019, so as to plan for their training at regional/district level from MEPMA Head office.

This may be treated as Most Urgent.

Thanking you,



Mission Director, MEPMA.

Guntur.

21/5/2019

21.5.2019

Encl: Annexure (1)

Annexure (1)

Test to identified community auditors at ULB level:

1. సంఘాల మీటింగ్ కు అజెండా అంశాల గురించి తెలపండి?
2. సంఘాలు నిర్వహించ వలసిన పుస్తకాలు ఏవి?
3. స్లమ్ సమాఖ్యలు /పట్టణసమాఖ్యలు నిర్వహించు పుస్తకాలు ఏవి?
4. ఆడిట్ అనగా ఏమి?
5. సంఘ పంచ సూత్రాలు ఏవి?
6. పట్టణ పేదరిక నిర్మూలన సంస్థ ద్వారా అమలవుతున్న కార్యక్రమాలు తెలపండి?
7. లబ్ధి దారుని ఖాతాకు నేరుగా ప్రభుత్వమునుండి వచ్చే పథకాల పేర్లు?
8. సంఘాలు/స్లమ్ సమాఖ్యలు/పట్టణ సమాఖ్యల/పురపాలక సంఘం అను ప్రధాన శాఖల ద్వారా చేపట్టే కార్యక్రమాలు?
9. సంఘాలు/సమాఖ్యలు - పొదుపులు - అప్పులు - వడ్డీల గురించి సమస్యలు ఏమి?
10. సంఘం - సభ్యురాలికి - ఋణమిస్తే వడ్డీ?
సమాఖ్య - సంఘానికి - ఋణమిస్తే వడ్డీ?
పట్టణ సమాఖ్య - స్లమ్ సమాఖ్యకు - ఋణమిస్తే వడ్డీ?
11. స్వయం ఉపాధి పథకాలు అంటే ఏమిటి?
12. సంఘ సభ్యురాలిగా సంఘంలో మీ పొదుపు నిధి ఎంత ఉంది?
13. నగదు పుస్తకంలో - నగదు వసూళ్ళు ఏ పక్కన వ్రాస్తారు? ఖర్చులు ఎక్కడ వ్రాస్తారు?
14. అంతర్గత అప్పులు మంజూరు చేయుటకు సంఘ స్థాయిలో - ఏ పత్రాలు తీసుకుంటారు? స్లమ్ సమాఖ్య స్థాయిలో ఏ పత్రాలు తీసుకుంటారు? పట్టణ సమాఖ్య స్థాయిలో ఏ పత్రాలు తీసుకుంటారు?
15. వడ్డీ శాతం సంఘాల స్థాయిలో ఎంత? స్లమ్ సమాఖ్య స్థాయిలో ఎంత? పట్టణ సమాఖ్య స్థాయిలో ఎంత?