**Minutes of the review meeting with DMCs (LH) and Bank Linkage dated: 18-6-2015**

At the outset the Special Director has reviewed the progress of SHG Livelihood activities, self employment programme, EST&P and Bank Linkage and to achieve the targets under livelihood activities, SEP and EST&P timelines are fixed for each programme. The details are as follows:

**SHG Livelihoods:**

* The districts of Chittoor, Kadapa, Nellore, Guntur,Prakasam and East Godavari are not achieved the targets in conduct of trainings under EDP and also grounding of Livelihood units. The DMCs of these districts are instructed to achieve the targets in EDP trainings and grounding of units by 25th June'2015
* The DMCs (LH) are instructed to complete the Livelihood survey by 25th June’2015 in all ULBs .
* Preparation of Family Business plans for the eligible SHGs (existing and new business)shall start from 25th June onwards .

**City Livelihoods Centers:**

* City Livelihood Centers should be strengthened immediately with sufficient infrastructure and staff in all the districts. as per guidelines .
* Identify service providers.
* Sub-committee shall form for monitoring of CLCs as per guidelines.
* Guidelines issued for establishment of CLC, shall be followed in covering LH,Health,IB trainings, information to be placed in CLC .

**Action plan for SHG livelihood activities:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Activity** | **Time line** | **Responsibilities** |
| 1 | Completion of Livelihood survey and updation of data | 30-06-2015 | DMC(LH) |
| 2 | Identification of groups which are ready for bank linkage / Corpus | starting from 25-06-2015 | DMC(LH) & DMC(BL) |
| 3 | Orientation and capacity building | starting from 25-06-2015 | DMC(LH) |
| 4 | Preparation of business plans for the groups updated (existing and new business)in survey report . | starting from 25-06-2015 | DMC(LH) & DMC(BL) |
| 5 | EDP trainings | starting from 30-06-2015 | DMC(LH) |
| 6 | Grounding of units | Starting from 15-07-2015 | DMC(LH) & DMC(BL) |
| 7 | Identification of group activities, preparation of project reports and grounding | Starting from 15-07-2015 | DMC(LH) & DMC(BL) |
| 8 | Identification & Training of CRPs @ 2 members per ULB and @ 7 members per Corporation | 30-06-2015 | TPrO / TMC |

**Self Employment program Individual and Group :**

1. The progress in sanctioning and grounding of units under SEP is very poor in all the districts
2. The PDs are advised to place the matter before the District Collectors and ensure to conduct review meetings with the Controllers of Banks, LDM, Municipal Commissioners and Field functionaries to sort-out issues in grounding of units under SEP.
3. Ensure to conduct TLBC meetings regularly by the Municipal Commissioners to review bank branch wise progress in sanctioning and grounding of units.
4. Online data entry in the screens designed by CGG shall be updated and request the bank to share the data i.e., loan disbursement particulars, repayment status in every month to the Service Provider (TCs) for calculation and release of interest subsidy amount to the accounts of the beneficiaries.

**Bank Linkage:**

1. The progress in Bank Linkage programme is very poor in all the Districts.
2. The DMCs of Bank Linkage shall instructed to achieve the Targets by June 30th 2015 in all the Districts.

**EST&P:**

1. Pending payments shall be cleared for the eligible batches of 2014-15
2. as per procedure.
3. Update the training center inspection reports in the portal.
4. Update the MEPMA staff particulars Employment registration in the portal.
5. Ensure that no pending in confirmation of batches in DMC login.
6. Invite DLMC members at the time of assessment.
7. Constitute District level committees and prepare detailed project reports for taking up of training for the year 2015-16 as per letter Dt:12-06-2015.
8. Identify the beneficiaries and update online registration for providing trainings under EST&P 2015-2016.
9. TMC/CO vise action plan for all town for identification trainings & placement for 2015-16 shall be Prepared and submit to this office.

**Street Vendors-SUH:**

1. Inclusion of Street Vendors in insurance is in poor progress in all the Districts. All the PDs shall take interest for providing Insurance and also for formation of CIG groups for Street Vendors.
2. The PDs are also requested to inspect the night shelters and send the reports as per check list. And they are also requested to furnish the amounts release to the ULBs and the expenditure incurred for the existing shelter.
3. The PDs shall initiate sending of the proposals from the NULM town which are not having shelter so for and also proposals to special shelter for the aged, women and family shelters.
4. The PDs have to coordinate with all Municipal Commissioners for issuing ID cards and to conduct regular Town vending committee in all ULBs.

Sd/

For MISSION DIRECTOR