**Minutes of PDs Conference held on 27th& 28th October 2016**

**Hon’ble Minister, MA &UD:**

* + Hon’ble Minister appreciated the efforts made by the Project Directors and MEPMA functionaries in MEPMA activities.
  + Hon’ble Minister instructed to focus more on Education and income generation activities
  + Hon’ble Minister opined that the average income in Andhra Pradesh is less than the neighbouring states and instructed MEPMA functionaries to focus on income generation activities
  + Each SHG family should get additional Income of Rs. 60,000/- Per Annum
  + Hon’ble Minister instructed to keep all data relating to MEPMA activities online
  + Hon’ble Minister has interacted with RPs through tele conference and discussed on MEPMA activities and foundation course

**Prl Secretary, MA &UD:**

* + Prl. Secretary, MA&UD has instructed Project functionaries that Government Objectives to be accomplished.
  + He appreciated that AP is in fore front in SHG movement
  + As a Group, awareness need to be created for all members
  + Instructed to identify youth and women and develop as RPs
  + Progress under all activities should be improved and Qualityis also important
  + Appreciated the preparation of FBP
  + Need to focus on education, healthin FBP
  + PDs main focus need to be on MEPMA activities

**Mission Director, MEPMA:**

* + PDs must attend RDMA meetings
  + All PDs and DMCs are requested to do more Field visits and do regular updation of Tour diary
  + Focus must be on Vulnerable Groups
  + Business Plans must be completed by end of November with quality
  + The progress achieved by functionaries will be considered while converting posts to NULM
  + PD, MEPMA must visit all ULBs and contact Commissioners twice in a month to have better coordination
  + PDs, DMCs,ADMCs , TMCs and COs must spend 100% time in MEPMA activities only
  + MEPMA is one of the line departments in Municipal area, where COs need not attend to any activities other than MEPMA / poverty alleviation activities in ULBs
  + COs should follow the instructions of PDs

**Bank Linkage:**

* + Achievements against the target has been reviewed. Guntur, Kurnool & Ananthapur are found in the bottom among the 15 DPMUs.
  + In the case of BOB the interest charged is only 4% under Govt. of India scheme and hence they are not showing under recovery. MD advised to update it even though the interest rate is low duly specifying the low interest rate so as to pay only the balance percentage of interest under VLR / NULM (IS).
  + Reviewed NPA and instructed to update recovery of non-data sharing banks.
  + DMC, GVMC stated that some SHGs are getting loans with less interest rates ie 4% (Bank of Baroda - under Govt. of India scheme) and if uploaded the recovery they will get dual benefit from VLR. In this regard MD instructed to upload dulytaking into consideration interest reimbursed by GOI directly to the banks. In all such cases special care to be taken while calculating VLR
  + With regard to Capital Infusion, MD instructed to carryout corrections immediately.
  + Regarding SEP, loan details have to be updated in NULM website only.
  + There are 4017 SHGs showing zero members and 8074 are migrated. MD advised to delete all zero member SHGs.

**SUH & SUSV:**

* + In majority districts Street Vending Survey not completed, Project directors are requested to complete survey at the earliest and issue ID Cards
  + In some ULBs ID cards not yet issued, instructed DPMUs to speed up the process.
  + Proposals are requested from all ULBs with population of more than 50000 for SUH.
  + Requested to send O&M proposals for running Shelters for Urban Homeless

**SM & ID:**

* + SLF / TLF will be facilitated to change the RPs based on their performance and seniority of more than three years
  + Need Special RPs for education
  + To identify CRPs for Hindi, Oriya, Kannada along with Telugu
  + To update RPs Details in website by 1st week of November
  + Need to focus on Rag pickers, Pig Rearers and Domestic Workers
  + Screen Will be provided for Updation of RO / RF Data by November 5th, To be updated by 10th November
  + Screen for updating IHHT details provided, instructed to update all SHG members about IHHT status
  + Need to focus on Foundation course and physical, digital literacy

**Livelihoods:**

* + To complete Updation of Family Business Plans data by 30th November
  + Need to focus on Quality of data
  + PDs and DMC LH are requested to go through analysis reports and re-visit the data with issues like 0- income
  + LH units’ verification must be completed.
  + CEO, SERP has given orientation on establishment of Generic Medical Stores by SLFs
  + SLF will get subsidy, reimbursement of furniture cost upto 1.50 laks and 1 lakh for medicines
  + PDs are instructed to be ready by 25th November and Stores have to be opened on 1st December. Information regarding SLF / TLF and location of the stores to be submitted by 5th November, 2016
  + PDs are instructed to submit list of identified domestic workers for skill upgradation.

**EST&P:**

* + MD, MEPMA has instructed PDs to achieve target of 70,000
  + PDs are instructed to send proposals for reskilling with 2,000 candidates per district by 1st week of November
  + Need to focus on courses like Bed Side Assistant with child care, electrician, plumbing, driving etc.
  + Regarding Placements under wage employment, Placements provided within 3 months after completion of course need to be considered.

**Chandranna Bhima:**

* + CEO, SERP has given guidelines for Chandranna Bhima Process
  + All Eligible but not enrolled members list will be provided
  + They will be updated as enrolled and amount @Rs. 15/- need to be collected
  + All eligible candidates who died after 2nd October whether enrolled or not can be considered for claim process
  + Need to update Name, UID, Bank Account details and nominee name
  + Instructed to place boards and stickers in ULBs

**Health & Nutrition:**

* + Manam Mana ArogayamKaradeepikas – Acknowledgements to be submitted by Monday
  + PDs should be ready for conducting Training Programs as the Biometric devices will be ready by November 3rd week

**Finance:**

* + PDs are instructed to submit signed copies of external audit reports.
  + Project Directors are instructed to take keen interest in submission of pending UCs in a drive mode. UCs must be submitted soon after completion of the programme.
  + PDs are instructed to send SCSP & TSP action plan for 2016-17.
  + PDs are instructed to make Payment of Salaries based on biometric attendance and work done reports.

Sd/-

for **MISSION DIRECTOR**

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